**Minutes for November 12th, 2013 NEHERS Board**

**Time: 3:00 pm Web link:** https://global.gotomeeting.com/join/801830933

Or, call in using your telephone.

Dial +1 (805) 309-0027 Access Code: 801-830-933 Audio PIN: Shown after joining the meeting

Meeting ID: 801-830-933

Attended: Peter Harding, Laurie DiDonato, Eurihea Speciale, Emelie Cuppernell, Enoch Lenge, Matt Dudley, Mike Browne, Tony Lisanti, Lois Arena

Absent: Bruce Bennett

Announcement/Reminder

* RESNET HERS Index Consistency Task Force: <http://www.resnet.us/blog/wp-content/uploads/2013/10/Findings-and-Recommendations-of-the-RESNET-HERS-Score-Consistency-Task-Force.pdf>

Lengthy discussion of this topic for approx. 30 minutes

* What is the impact of this, how proactive should we be in commenting/ addressing?
* Separate committee to address it?
* This could potentially have significant impacts on a majority of providers
* What is the influence of new builder representation on the RESNET BOD
* How should/could the QA procedures of RESNET change
* Voting for RESNET BOD
* Voted for: Steve Byers, Dennis Creech, Greg Thomas, Allison Bailes, Michael Browne, Daran Wastchak [Motion by Eurihea, second by Bruce, approved]
* Appoint Nominations Committee (ask other board members if cannot fulfill 2nd term)
  + Lois, Peter, Chris Gordon
  + Having trouble finding candidates, 1 candidate at the moment: Frank Swol
  + Suggestions: James Moriarty (they would need to become a Provider member), Wes Riley, Mark Blake?, Gayathri declined, Li Ling declined,
  + We have 16 Provider members, 6 of which are currently represented on the Board
  + Need to figure this out ASAP for the meet the candidates call in December, when should this be done? In the past, nominations have been approved in November and Elections start after December call
    - Would it be easier to fill the trainer slot? No - All trainer members are providers as well
    - Mike will check in with Mark, Bruce will encourage Wes, Kevin Hanlen with Horizon residential would be a good candidate, try to get feedback from those 3 by Friday
  + Enoch is resigning as of December meeting end of year, suggested replacement, nominating Jen Parsons to take his place – need to get confirmation
  + Nominations will all be confirmed by week end

Secretary’s Report (Emelie)

* Approval of minutes of last meeting
  + June, September,
  + October – motion by Matt, second by Bruce – approved
  + Emelie will set up an account with Community Bank for the NEHERS alliance
    - The Board has decided to move from Chase to Community Bank
    - This will be for the manual funds only initially
    - Eurihea made a motion to move manual fund account to community bank
      * Second by Mike - approved

Treasurer’s Report *(Lois)*

* Financial update
* Payables authorization – Motion by Lois to approve $4,046.81 of payables, second by Mike - approved
  + Lois recommended the new treasurer should pay careful attention to reviewing the accounts payable because it often has errors
* Separate account for Manual funds – update
* Still in the same little to no profit financial situation, the business model needs to change going forward; the manual and new training plan should have its influence but not immediately. We are not in a dire place and can sustain for a few years while we work on other strategies

New Discussion Topics

* RESNET Board of Directors election nominations
  + Mike Browne – send out an email letting members know we support him
* Meet the candidates webinar to be only a recording that members can listen to
  + Allows NEHERS to run additional technical webinar each year
  + Date of call - *New*
* Who wants to be Treasurer?

Training Committee *(Bruce)*

* Rater Training Update
* Fall 2013 training class status *(Laurie)*
  + *CT location set –* cancelled
* Training Committee will be proposing a new course- Intro to Home Energy Ratings
* NEHERS Training Provider renewal
  + QAD of record
  + Training requirements

Professional Development Update *(Enoch)*

* Laurie and Enoch set up a November call by Chris Gordon and bringing the HERS index into the MLS and the Realtor community
* December – no specific details locked down yet, some reports from Steven Winter associates on MF standard way for blower door testing, a metric for properly representing blower door numbers – current discussion on what the right way is
* Future topics
  + November – Real Estate
  + Regulation/deregulation
  + Sampling/MF Interim Guidelines

Membership Committee *(Peter)*

* Membership status
  + Associate member category restructuring
  + Dues restructuring proposal

Communications Committee *(Matt)*

* Update on membership selection
* Meeting update

Technical Committee *(Tony)*

* Tech committee update on the manual
* Manual funding update status
  + Budget
* Paul Raymer has asked for $5000 as opposed to $3000 for the edited. He is also requesting a retainer up front to get started, he has concerns about timeliness of payment
* This is not NEHERS Policy – do we want to make an exception?
* Committee participation has been very patchy and Tony has taken on a huge load, not many people responded to editor request
* Any volunteers to negotiate with Paul Reymer to possibly reduce retainer to $1000, or progress payments, or reduced total fee? – Matt offered to talk with Paul about this
* Are we sure we want to use Paul?
  + Eurihea made a motion to enter into negotiations with Paul to do editing with $1000 retainer and $4000 final payment upon review and approval by the board, second by Tony, approved
* Hoping the manual will be ready to send to an editor by the end of next week
  + Interviews
    - Editor

Code Committee *(Mike B)*

* Meeting summary
* NE code developments

QAD Committee *(Emelie)*

* QAD email/hotline
* Developments

Other Business

* New bank account w/ Community Bank NA
* NEHERS Core Strengths
  + Trainings have been challenging to fill. What do we do?
  + Monthly webinars
  + Training Manual – how to market?
* Board & Committee time commitments – Laurie compiling info for discussion
* 2013 goals and priorities
  + Revisiting 2012 retreat notes and ideas – September meeting
  + Suggestion to hold one again this year?
    - Coincide with an event, possibly ABX, or ACI NY?
  + Budget for 2013/2014
    - Peter volunteered to assist, looking for another volunteer
  + Projecting growth, staffing projection, using subcontractors for specialized ongoing projects
  + Website maintenance, updates, etc.